

## Viewing a Neighbor's Visit History

You may see a full list of the visits a neighbor has made to your pantry by viewing their Full History.

Start by searching for the neighbor whose visit history you would like to view. Click the plus sign next to their name.

Search Results				
1 results for "roo, ted"				
Name	Last Visit	Phone	DOB	
Teddy Roosevelt   275 Medora Ave	2/21/2023		10/27/1958	Add Visit

## Scroll down and click on "View Full History."

Search Resul	ts	
Alt ID # AQ101852	Address 275 Medora Ave Bismarck, ND 58503	Household members Tim Roosevelt Alice Roosevelt Child 2 Roosevelt
Proxy John Smith TEFAP Status ELIGIBLE [08/04/2023 Recertification date]	Preferred Language Notes More Notes	Edit/View Household Info
Mark	as duplicate	Reserve For Future Event
✓ Recent Visit Histor	у	View Full History



A full list of the neighbor's visits, including the date of the visit, will generate. Scroll down to the end of the page to see all visits recorded. **\*Note, the visits may be listed on more than one page.** 

## **Household Profile**

Edit	t/View Info		Visit History		Rese	rvations	
Visitor	Date 🔨	Location	Services	Status	Signature	e	
Teddy Roosevelt	2/21/23	Peace Garden Pantry	Food Pantry	Served	No	View	Cancel
Teddy Roosevelt	2/21/23	Peace Garden Pantry	Food Pantry	Served	No	View	Cancel
Teddy Roosevelt	2/16/23	Peace Garden Pantry	Food Pantry	Served	No	View	<u>Cancel</u>

If you want to see more information about a specific visit, you can click on View. The information the neighbor provided that day, including the number of people in the household, as well as the pounds or dollar/voucher amount, will be shown.

	C	hildren (0-17 yrs.) 0	Senio O	rs (60+ yrs.)
Family Size	Annual	Monthly	Weekly	Bi-weekly
1	\$27,810	\$2,265	\$523	\$1,133
Food Pantry	Provided			
Food Pantry	e Provided	Dolla	ars	Meals

When you are done viewing visit history, you may click Home to return to the main screen.

